

LEE COUNTY HYACINTH CONTROL DISTRICT
TREASURER REPORT NOTES - Modified Accrual Basis of Accounting
Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance
For the Month Ended October 31, 2017

Balance Sheet Summary

Cash and Investments

Cash and investments of \$1,642,095 are comprised of the checking, money market accounts with PCB and FCB, Florida Prime, a master account, and a revolving PCB CD program (schedule included). Cash and investment balances at October 31, 2016 were \$2,382,978. The current month balance is \$740,883 lower than the prior year. Cash and investments are primarily lower due to the District paying \$750,000 into the retiree health insurance trust (RHIT) and due to the 2017 budget being structured to reduce fund balance during the year while maintaining the same levels of service. LCHCD participates in all aspects of treasury management of surplus funds either with an account in its name or a shared account with LCMCD.

Revenues and Expenditures - Please see the LCHCD FS and the LCHCD Trail 12 Reports

Receipts - Please see the LCHCD GL Tax Receipts Report

The amounts reported on the tax collections worksheets (report included - "LCMCD Ad Valorem Tax Collections") include cumulative gross taxes, prior year taxes, penalties and refunds, discounts and commissions. Net taxes reported on the monthly financial statement are \$0. Collections received in October were \$14,529 and were recorded as revenue in September of 2017 using the modified accrual method of accounting. There are no MTD or YTD differences as the general ledger system reported the collections in the same manner in the prior year. Current year taxes will remain stable due to the District using the roll-back millage rate of .0248. MTD differences are normally due to the timing of collections and payment cut-off timing by the LCTC, improvements in the economy and increases in the amount levied year-over-year.

Expenditures - Please see the Trail 12 LCHCD report

Total expenditures for the month ended October 31, 2017 and October 31, 2016 were \$255,248 and \$166,377 respectively. YTD expenditures as of October 31, 2017 and October 31, 2016 were the same. The differences in operating results are discussed below:

MTD Variances explanations

Noteworthy changes are as follows: The MTD variances in Personnel Services and Benefits are due to the one-time buyout of Sick time from the employees during the District's conversion to the new PTO policy. There will be no more Sick time-off accruals or payouts going forward. The MTD variance in chemicals is due to the timing of chemical purchases. In the prior year chemicals were purchased in October that typically are purchased later in the year. There are no other noteworthy MTD changes.

YTD Variances explanations

All discussed in the MTD explanations.

Budget Amendment

None for the October financial statements.

Receipts Operating Budget Comparison for Hyacinth Control District

Run Date: 11/9/2017

From: 10/1/2017

To: 10/31/2017

Receipts	Total Budget	This Mo Actual	Prior Yr Month	Variance	YTD Current	YTD Prior	Variance
Taxes	2,044,000.00	-	-	-	-	-	-
State Grant-General Government	-	-	-	-	-	-	-
Interest	15,000.00	778.13	948.09	(169.96)	778.13	948.09	(169.96)
Disposition of Capital Assets	1,000.00	-	-	-	-	-	-
Refunds	-	-	-	-	-	-	-
Other Miscellaneous Revenue	1,000.00	-	-	-	-	-	-
Service Charge - Mosquito Cont	-	-	-	-	-	-	-
Other Charges for Svcs Pub Safe	-	-	-	-	-	-	-
Sale of Surplus Materials/Scrap	-	-	-	-	-	-	-
Transfer from Hyacinth	-	-	-	-	-	-	-
Other Misc Rev-Jet Fuel Sales	-	-	-	-	-	-	-
Total Receipts	2,061,000.00	778.13	948.09	(169.96)	778.13	948.09	(169.96)

Expenses Operating Budget for Hyacinth Control District

Run Date: 11/9/2017

From: 10/1/2017

To: 10/31/2017

Expenses	Total Budget	This Mo Actual	Prior Yr Month	Variance	YTD Current	YTD Prior	Variance
Personnel Services	1,059,000.00	134,505.45	51,781.17	(82,724.28)	134,505.45	51,781.17	(82,724.28)
Benefits	1,043,000.00	75,406.54	51,367.94	(24,038.60)	75,406.54	51,367.94	(24,038.60)
Operating Expenses	87,000.00	4,716.28	7,828.06	3,111.78	4,716.28	7,828.06	3,111.78
Travel & Per Diem	7,000.00	-	303.64	303.64	-	303.64	303.64
Communication Service	9,500.00	54.43	200.28	145.85	54.43	200.28	145.85
Freight Services	1,000.00	-	42.84	42.84	-	42.84	42.84
Utility Services	27,500.00	99.87	74.82	(25.05)	99.87	74.82	(25.05)
Rentals and Leases	4,500.00	285.04	285.04	-	285.04	285.04	-
Insurance	48,000.00	38,406.00	39,163.00	757.00	38,406.00	39,163.00	757.00
Repairs & Maintenance	61,500.00	588.39	2,962.26	2,373.87	588.39	2,962.26	2,373.87
Promotional Activities	-	-	-	-	-	-	-
Other Charges	26,700.00	19.46	2,414.50	2,395.04	19.46	2,414.50	2,395.04
Office Supplies	7,500.00	64.88	324.27	259.39	64.88	324.27	259.39
Gasoline/Oil/Lube	18,000.00	89.24	-	(89.24)	89.24	-	(89.24)
Chemicals	86,000.00	-	6,030.52	6,030.52	-	6,030.52	6,030.52
Protective Devices	5,000.00	18.05	134.87	116.82	18.05	134.87	116.82
Misc. Supplies	33,000.00	898.91	1,524.08	625.17	898.91	1,524.08	625.17
Small Tools	-	-	-	-	-	-	-
Tools & Implements	-	-	-	-	-	-	-
Publications & Dues	8,500.00	95.20	1,617.08	1,521.88	95.20	1,617.08	1,521.88
Training	8,000.00	-	322.75	322.75	-	322.75	322.75
Capital Outlay	20,000.00	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Operating Transfer to Mosquito	-	-	-	-	-	-	-
Printing & Binding	-	-	-	-	-	-	-
Total Expenditures	2,560,700.00	255,247.74	166,377.12	(88,870.62)	255,247.74	166,377.12	(88,870.62)

**Lee County Hyacinth Control District
Profit & Loss Budget vs. Actual
October 2017**

	Oct 17	Budget	\$ Over Budget	% of Budget
Income				
3110000 · Ad Valorem Taxes	0.00	2,044,000.00	-2,044,000.00	0.0%
3611000 · Interest	778.13	15,000.00	-14,221.87	5.2%
3640000 · Disposition of Capital Assets	0.00	1,000.00	-1,000.00	0.0%
3699000 · Other Miscellaneous Revenue	0.00	1,000.00	-1,000.00	0.0%
4210000 · Beginning Fund Balance	0.00	1,850,000.00	-1,850,000.00	0.0%
Total Income	778.13	3,911,000.00	-3,910,221.87	0.0%
Gross Profit	778.13	3,911,000.00	-3,910,221.87	0.0%
Expense				
5371000 · Personnel Services	134,505.45	1,059,000.00	-924,494.55	12.7%
5372000 · Benefits	75,406.54	1,043,000.00	-967,593.46	7.2%
5373100 · Operating Expenses	4,716.28	87,000.00	-82,283.72	5.4%
5374000 · Travel and Per Diem	0.00	7,000.00	-7,000.00	0.0%
5374100 · Communications Services	54.43	9,500.00	-9,445.57	0.6%
5374200 · Freight & Postage Services	0.00	1,000.00	-1,000.00	0.0%
5374300 · Utilities	99.87	27,500.00	-27,400.13	0.4%
5374400 · Rentals and Leases	285.04	4,500.00	-4,214.96	6.3%
5374500 · Insurance	38,406.00	48,000.00	-9,594.00	80.0%
5374600 · Repairs & Maintenance	588.39	61,500.00	-60,911.61	1.0%
5374900 · Other Current Charges	19.46	26,700.00	-26,680.54	0.1%
5375100 · Office Supplies	64.88	7,500.00	-7,435.12	0.9%
5375210 · Gasoline/Oil/Lube	89.24	18,000.00	-17,910.76	0.5%
5375220 · Chemicals	0.00	86,000.00	-86,000.00	0.0%
5375230 · Protective Devices	18.05	5,000.00	-4,981.95	0.4%
5375240 · Miscellaneous Supplies	898.91	33,000.00	-32,101.09	2.7%
5375241 · Small Tools	0.00			
5375400 · Books-Pubs-Subs-Member	95.20	8,500.00	-8,404.80	1.1%
5375500 · Training	0.00	8,000.00	-8,000.00	0.0%
5376000 · Capital Outlay	0.00	20,000.00	-20,000.00	0.0%
5629999 · Reserves - Budget Use Only	0.00	1,350,300.00	-1,350,300.00	0.0%
Total Expense	255,247.74	3,911,000.00	-3,655,752.26	6.5%
Net Income	-254,469.61	0.00	-254,469.61	100.0%

**Lee County Hyacinth Control District
AD VALOREM TAX COLLECTIONS 2017 - 2018 FISCAL YEAR
CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS**

As of October 31 of each year

Fiscal Year	Gross Ad Valorem Taxes Collected	% Change in Gross Ad Valorem Taxes Collected Increase/-Decrease	Prior Year Ad Valorem Taxes	Penalties, Refunds & Corrections and Other	Discounts	Commissions	Net Ad Valorem Taxes Collected	% Change in Net Ad Valorem Taxes Collected Increase/-Decrease	Budget (Net)	% of Net Collections to Budget
2018 Actual	14,467.02	12.69%	60.75	3.78	(0.13)	(2.06)	14,529.36	10.58%	2,044,000	0.71%
Net increase year-over-year (cash basis)							1,390.34			
2017 Actual	12,837.46	-2.75%	253.52	56.22	(1.82)	(6.36)	13,139.02	-2.70%	1,885,000	0.71%
2016 Actual	13,200.39	13.53%	251.29	58.81	(0.02)	(6.50)	13,503.97	12.67%	1,745,600	0.77%
2015 Actual	11,627.13	-2.89%	232.81	136.09	0.14	(11.27)	11,984.90	-2.65%	1,721,000	0.70%
2014 Actual	11,973.04	-11.05%	200.82	148.75	0.13	(12.03)	12,310.71	-9.67%	1,700,238	0.72%
2013 Actual	13,459.66	-9.51%	215.41	(33.75)	0.16	(12.24)	13,629.24	-11.35%	1,690,101	0.81%

Comments:

COMPARISON OF ANNUAL GROSS COLLECTIONS TO DR-420 BUDGET AMOUNT

	<u>Dr-420 Amount</u>	<u>Actual</u>	<u>Difference</u>	<u>Millage Rate</u>
2018 @	2,028,263.00	14,467.02	(2,013,795.98)	0.0248
2017	1,984,022.00	1,995,855.23	11,833.23	0.0263
2016	1,837,460.00	1,847,244.65	9,784.65	0.0263
2015	1,812,083.00	1,817,818.99	5,735.99	0.0277
2014	1,789,724.00	1,796,324.17	6,600.17	0.0291
2013	1,779,054.00	1,782,151.01	3,097.01	0.0291

2018 @ - The actual amount represents taxes collected through the month of the report.

Differences in budgeted gross taxes and actual gross tax collected are primarily due to the following:

The Property Appraiser may adjust the final taxable value. The DR-420 includes the taxable value through July 1 of each year. The Property Appraiser may adjust, up or down, the final taxable value. The District receives a DR-422 after the trim process that documents the change, if any.

Taxes may not be paid. Normally the District collects unpaid taxes through an annual tax certificate sale. However, unsold tax certificates become property of the Board of County Commissioners (BoCC). The District will not collect until the taxes are paid or the BoCC calls for a tax deed sale.

Property values may change through the Property Appraiser's "Value Adjustment Board." A taxpayer may protest the assessed taxable value and a change may occur.

MODIFIED ACCRUAL BASIS

Date	Dist #	Taxes 311100-000-0	Prior Year Taxes 311200.000-0	Discounts 000-0	311140- Penalties 311120-000-0	Interest 361110-000-0	Commission 000-0	522340- Refunds and Corrections 311150-000-0	Other 311160-000-0	Total Net Distribution
11/15/2017	1	-	-	-	-	-	-	-	-	-
11/30/2017	2	-	-	-	-	-	-	-	-	-
12/16/2017	3	-	-	-	-	-	-	-	-	-
12/30/2017	4	-	-	-	-	-	-	-	-	-
1/15/2018	5	-	-	-	-	-	-	-	-	-
2/15/2018	6	-	-	-	-	-	-	-	-	-
3/14/2018	7	-	-	-	-	-	-	-	-	-
4/15/2018	8	-	-	-	-	-	-	-	-	-
5/15/2018	9	-	-	-	-	-	-	-	-	-
6/14/2018	10	-	-	-	-	-	-	-	-	-
7/12/2018	11	-	-	-	-	-	-	-	-	-
8/9/2018	12	-	-	-	-	-	-	-	-	-
9/13/2018	13	-	-	-	-	-	-	-	-	-
10/11/2017	14	-	-	-	-	-	-	-	-	-
10/31/2017	15	-	-	-	-	-	-	-	-	-
	16	-	-	-	-	-	-	-	-	-
	17	-	-	-	-	-	-	-	-	-
	Excess fees	-	-	-	-	-	-	-	-	-
Total Modified Accrual		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Conversion to Cash Basis (Ad Valorem Taxes)

Reductions										
Distribution 14	10/10/2016	-	-	-	-	-	-	-	-	-
Excess Fees	10/31/2016	-	-	-	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-	-	-	-
Additions										
Distribution 14	10/14/2017		60.75	(0.13)	40.99	-	(2.06)	(37.21)	-	62.34
Excess Fees	10/28/2017	14,467.02	-	-	-	-	-	-	-	14,467.02
		<u>14,467.02</u>	<u>60.75</u>	<u>(0.13)</u>	<u>40.99</u>	<u>-</u>	<u>(2.06)</u>	<u>(37.21)</u>	<u>-</u>	<u>14,529.36</u>
Ad Valorem Tax Revenue		\$ 14,467.02	\$ 60.75	\$ (0.13)	\$ 40.99	\$ -	\$ (2.06)	\$ (37.21)	\$ -	\$ 14,529.36

Conversion to Cash Basis (Interest)

Reductions										
Distribution 15	10/15/2017	-	-	-	-	-	-	-	-	-
Additions										
Distribution 15	10/15/2017	-	-	-	-	553.47	(27.66)	-	-	525.81
Tax Collector Interest Revenue		\$ -	\$ -	\$ -	\$ -	\$ 553.47	\$ (27.66)	\$ -	\$ -	\$ 525.81

October 31, 2017

Account	LCMCD	LCHCD	Total	ECR Accounts	Earnings rate (Basis Points -BP)
SunTrust Operating	\$ 787,179.04	\$ 81,407.78	\$ 868,586.82	Yes	ECR and BP - 01
SunTrust Master 2397	436,960.21	1,229,414.44	1,666,374.65	Yes	ECR and BP - 01
Fla Community Bank	93.32	123.16	216.48	No	BP - 53
SBA 322630	11,889.35	-	11,889.35	No	BP - 136
SBA 322640	-	10,608.48	10,608.48	No	BP - 136
PCB MM	-	364.82	364.82	No	BP - 53
PCB CD Program	<u>1,815,893.99</u>	<u>320,176.71</u>	<u>2,136,070.70</u>	No	BP - 35 to BP - 105
	<u>3,052,015.91</u>	<u>1,642,095.39</u>	<u>4,694,111.30</u>		

100 Basis Points equal 1%

PCB - Preferred Community Bank

SBA - State Board of Administration (Local Government Surplus Funds Trust Fund)