

**Regular Meeting Minutes**

**January 23<sup>rd</sup>, 2020**

Commissioner Scott called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMCD/LCHCD) on January 23<sup>rd</sup>, at 10:00 a.m. in the William Opp Training Center at District headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

**PRESENT:**

Seat 1- Commissioner Ed Brantley  
Seat 2- Commissioner Brian Farrar, Secretary/Treasurer  
Seat 3- Commissioner Mike Ellis  
Seat 4- Commissioner Steve Bowen, Vice Chair  
Seat 5- Commissioner George T. Mann, Jr.  
Seat 6- Commissioner T. Hart  
Seat 7- Commissioner Bruce Scott, Chair

Legal Counsel – John Agnew

**STAFF:**

Executive Director- Dr. David Hoel  
Assistant Executive Director- Aaron Lloyd  
Chief Financial Officer- Sean O'Neill  
Executive Administrative Assistant- Summer De La Cruz  
Risk Manager- Rick Pardo  
Education Coordinator- Andrea Miller

Deputy Director, PIO- Eric Jackson  
Public Information Specialist- Jamie Fowler  
HR Director- Jackie Small  
Education Resource Specialist- Mark McCreary  
Manger, Scientific Intelligence- Milton Sterling  
Deputy Director, Lee County Hyacinth Control District- Kevin Watts

**VISITORS:**

Jamie Saunders, Redwood Drive, Pine Island

**PUBLIC COMMENTS:**

The following citizens addressed the Board:  
None

**MINUTES APPROVAL:**

*Commissioner Scott requested board approval for the month of December 20th, 2019 meeting minutes. Commissioner Farrar moved to approve the December 20th, 2019 meeting minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The board unanimously approved, motion passed.*

**LEE COUNTY HEALTH DEPARTMENT REPORTS:** No attendees from the Lee County Health Department

**CONSENT AGENDA:**

- SunTrust resolutions for new signers

*Commissioner Scott requested board approval consent agenda item SunTrust new signers. Commissioner Farrar moved to approve consent agenda. Commissioner Bowen seconded the motion to approve consent agenda. The board unanimously approved, motion passed.*

- SIT Purchase

*Commissioner Scott requested board approval consent agenda item SIT Purchase. Commissioner Bowen moved to approve consent agenda. Commissioner Farrar seconded the motion to approve consent agenda. The board unanimously approved, motion passed.*

**OLD BUSINESS:** HR Director- Jackie Small briefed the Board members on the procedure of the Executive Director evaluation. Each board member received an evaluation score sheet. The sheet can be found at lcmd.com. The board made a suggestion that the process be scheduled somewhere around June Board meeting. Lee County Mosquito/Hyacinth Control District will then advertise the special meeting in the local newspaper.

*Commissioner Scott moved for a motion to move forward with the process. Commissioner Ellis made the motion, Commissioner Farrar seconded. The board approved unanimously, motion passed.*

**FACILITIES REPORT**

Assistant Director Aaron Lloyd spoke about the growth of Lee County and how the District plans to provide mosquito control coverage with a growing population that is expected to be at 1.2 million people in 20 years. The population today is around 800,000. LCMHCD also has updated and improved the Lobby area with fresh paint and a seating area for visitors. Woodstock heliport fencing is scheduled for February 2020 and is a little ahead of schedule.

**DIRECTOR'S REPORT:** Executive Director Dr. David Hoel called on PIO, Eric Jackson to introduce Lee County Mosquito Hyacinth Control's newest member to the Education team, Andrea Miller. Previously, Miller was the Recreation Director for the City of Sanibel, a Health Education teacher in the Lee County School District, and a Health and Outdoor Education teacher in the South Middleton School District in Pennsylvania. Currently the Mosquito Education programs participate at Lee County Schools from Kindergarten through High School. Education Resource Specialist, Mark McCreary has been working with Andrea in classrooms around Lee County this week and has added that she is a great addition to the Mosquito Education team. Rainfall and temperatures have been unusual this time of year. Pine Island had an increase in mosquitos the month of December. Lee County Mosquito Control implemented a treatment plan.

PTO cash out policy is currently being reviewed to eventually allow District employees to cash out excessive time accrued. The District will buy back PTO time to the employees unable to use personal time off due to the District policy of not allowing PTO during the months of May-October. Commissioner Farrar requested that Legal Counsel review the policy before it is implemented. January 14<sup>th</sup>-16<sup>th</sup> the Annual Aerial Fly-In FMCA was a success. Mosquito Districts from all over Florida came to Lee County Mosquito Control to participate. The event was hosted by FMCA and CEUs were earned by participants. January 14<sup>th</sup>, 2020 the District accommodated the Florida Coordinating Council on Mosquito Control for their quarterly meeting in which Executive Director Dr. David Hoel and Asst. Executive Director Aaron Lloyd attended.

DODD Perfect Vision 2020 will be held at the Hilton UF Conference Center in Gainesville, February 2<sup>nd</sup>-7<sup>th</sup>, 2020 through the 7<sup>th</sup>. Airbus training is confirmed for February 24<sup>th</sup> through the 28<sup>th</sup>, 2020 in the District's Opps Training Center. This year Lee County Hyacinth Control District is participating in the Edison Festival of Lights, on February 15<sup>th</sup>, 2020.

Deputy Director PIO, Eric Jackson, spoke about Tallassee Days that was held on January 21<sup>st</sup> and 22<sup>nd</sup> in Tallahassee Florida. FMCA members get the opportunity to meet with State legislators. Deputy Director Eric Jackson touched on some of the topics that were presented to legislators in Tallahassee.

A special mention of Manger, Scientific Intelligence- Milton Sterling finished his project for FASD CDM training. If the commissioners would like a copy of the draft Commissioners handbook, it will be located in the reception area.

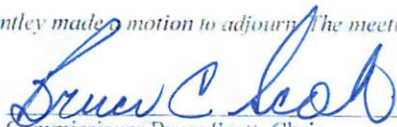
**FISCAL REVIEW:** *Commissioner Farrar presented the District Treasurers report for December 2019. Commissioner Farrar moved to approve the Mosquito Control District financials. Commissioner Ellis seconded the motion and the board approved unanimously, motion passed.*


*Commissioner Farrar presented the District Treasurers report for December 2019. Commissioner Farrar moved to approve the Hyacinth Control District financials. Commissioner Brantley seconded the motion and the board approved unanimously, motion passed.*

CFO, Sean O'Neill updated the Board on the payoff of two helicopters, saving the District the interest on leasing them.

**COMMISSIONERS COMMENTS:** Commissioner T. Hart commended Mr. Sterling on the draft of the commissioner's handbook and suggested that the commissioner read over because there is a lot of useful information.

*There being no further business Commissioner Brantley made motion to adjourn. The meeting adjourned at 10:58 a.m.*

  
Commissioner Bruce Scott, Chair  
Term: December 2016 – November 2020

  
Commissioner Brian Farrar, Secretary/Treasurer  
Term: November 2018 – November 2022