

Commissioner Scott called to order the regularly scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 11/19/2020, at 10:00 a.m. in the William Opp Training Center at District headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

**PRESENT:**

Seat 1- Commissioner Ed Brantley  
Seat 2- Commissioner Brian Farrar, Secretary/Treasurer  
Seat 3- Commissioner Mike Ellis  
Seat 4- Commissioner Steve Bowen, Vice-Chairman  
Seat 5- Commissioner William Burke  
Seat 6- Commissioner T. Hart  
Seat 7- Commissioner Bruce Scott, Chairman

Legal Counsel- John Agnew  
FDOH- Jennifer Roth

**STAFF:**

Executive Director- Dr. David Hoel  
Assistant Director- Aaron Lloyd  
Chief Financial Officer- Sean O'Neill  
Deputy Director, Public Information & Education- Eric Jackson  
Deputy Director, Lee County Hyacinth Control District- Kevin Watts  
Manager, Scientific Intelligence- Milton Sterling  
Public Information Specialist- Jamie Fowler  
Executive Administrative Assistant- Summer De La Cruz

**VISITORS:**

Julie Burke- Labelle  
Sara Goldstein- Fort Myers

**OATH OF OFFICE:** Legal Counsel, John Agnew administered the oath of office for the LCMHCD newly-elected officials.

Seat 5 sworn in at 10:02 a.m.; William Burke.

Seats 1, 3 and 7 reelected officials sworn in at 10:04 a.m.; Ed Brantley, Mike Ellis and Bruce Scott.

**ELECTION OF OFFICERS:** Legal Counsel, John Agnew

**Nomination for Chairman**

*Brian Farrar nominated Steve Bowen as Chairman, Mike Ellis seconded, the Board approved unanimously.*

**Nomination for Vice Chairman**

*Mike Ellis nominated Brian Farrar as Vice Chairman, T. Hart seconded, the Board approved unanimously.*

**Nomination for Secretary/Treasurer**

*Mike Ellis nominated Ed Brantley as Secretary/Treasurer, Brian Farrar seconded, the Board approved unanimously.*

**PUBLIC COMMENTS:**

The following citizens addressed the Board:

None

**LEE COUNTY HEALTH DEPARTMENT REPORT:** Jennifer Roth, Director of Epidemiology  
For the Lee County Health Department

**Advisories/Alerts:** Bay, Bradford, Charlotte, Duval, Hendry, Hillsborough, Holmes, Indian River, Lee, Manatee, Martin, Sarasota, and St. Lucie Counties are currently under a mosquito-borne illness advisory. Broward, Collier, Miami-Dade, Monroe, and Palm Beach Counties are currently under a mosquito-borne illness alert. No other counties are currently under mosquito-borne illness advisory or alert.

Thirty-one sentinel chickens tested positive for antibodies to WNV this week in Brevard, Charlotte, Hillsborough, Indian River, Manatee, Martin, Nassau, Pasco, Pinellas, Sarasota, St. Lucie, and Walton Counties. Three sentinel chickens tested positive for antibodies to SLEV this week in Brevard, Nassau, and St. Johns Counties. Four sentinel chickens tested positive for antibodies to EEEV this week in Orange and Walton Counties.

Jennifer also briefed the Board and LCMCD attendees of the latest COVID-19 vaccination developments and timelines.

**CONSENT AGENDA:**

- Surplus

*Commissioner Scott requested board approval for the consent agenda item Surplus and Minutes. Commissioner Farrar moved to approve consent agenda with the exception of moving the minutes to a separate agenda item. Commissioner Bowen seconded the motion to approve consent agenda. The board unanimously approved, motion passed.*

**MINUTES APPROVAL:**

*Commissioner Scott requested board approval for the 10/22/2020 LCMHCD regular meeting minutes. Commissioner Farrar moved to approve 10/22/2020 minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The board unanimously approved, motion passed.*

**OLD BUSINESS:** Executive Director, Dr. David Hoel briefed the Board on the revisions of Lee County Mosquito/Hyacinth Control District Employee Handbook.

- **Personal conduct-** a list of examples of behavior that are unacceptable and may lead to disciplinary action
- **90-day probationary acknowledgement form-** signed within the first seven days of employment, this will help LCMCD avoid being charged with unemployment benefits for employees who are terminated within the first 90 days
- **Pilot Compensation-** revisions to conditional flight time and overtime policy
- **Re-implemented post-accident drug testing**
- **Change in Lunch and break-** 60-minute lunch, with one 15-minute break as determined by supervisor
- **GSA per diem rates vs. old \$40/day standard**

*Commissioner Scott requested board approval for the revisions of the LCMHCD Employee Handbook. Commissioner Scott Made the motion. Commissioner Ellis seconded, the board unanimously approved, motion passed.*

**NEW BUSINESS:** Chief Financial Officer- Sean O'Neill

Reviewed Arthropod Control Budget Amendment 2019-2020

*Commissioner Scott requested board approval for LCMCD Budget Amendment 2019-2020. Commissioner Farrar made the motion. Commissioner Brantley seconded, the board unanimously approved, motion passed.*

*Commissioner Scott requested board approval for LCHCD Budget Amendment 2019-2020. Commissioner Farrar made the motion. Commissioner Bowen seconded, the board unanimously approved, motion passed.*

**FACILITIES REPORT:** Assistant Director, Aaron Lloyd spoke about completion of the asbestos removal in the Miller building

**EXECUTIVE DIRECTOR'S REPORT:** Executive Director, Dr. David Hoel

- **Aircraft Update-** Airbus N762MC was found to have damaged spar caps. The aviation department will attempt to replace spar caps in-house, but may have to contract out this work. Second spray tank for King Air 200s should arrive early next month.
- **Port Authority runway MOU:** Deputy Director, Eric Jackson
- **Employee Awards Ceremony:** December 18<sup>th</sup>, 2020

**FISCAL REVIEW:** *Commissioner Farrar presented the LCMCD Treasurers report 10/31/2020. Commissioner Farrar moved to approve the Mosquito Control District financials. Commissioner Scott seconded the motion and the board approved unanimously, motion passed.*

*Commissioner Farrar presented the LCHCD Treasurers report for 10/31/2020. Commissioner Farrar moved to approve the Hyacinth Control District financials. Commissioner Bowen seconded the motion and the board approved unanimously, motion passed.*


**COMMISSIONERS COMMENTS:** Commissioner Bowen welcomed newly elected commissioner, William Burke for seat five.

*No further business, Commissioner Bowen made a motion to adjourn. The meeting adjourned at 10:46 a.m.*



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Commissioner Brian Farrar, Secretary/Treasurer  
Term: November 2018 – November 2022



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~~Commissioner Bruce Scott, Chair~~  
COMMISSIONER STEPHEN R. BOWEN, VICE CHAIR  
Term: December 2016 – November 2020

*[Handwritten signature]*  
Subscribed and sworn to before me this 1st day of August 1901.

*[Faint handwritten scribbles]*