

Commissioner Ellis called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 3/28/2024 at 10:00 a.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida 33971.

PRESENT:

Seat 1- Commissioner Ed Brantley, Vice Chairman
Seat 2- Commissioner Brian Farrar
Seat 3- Commissioner Mike Ellis, Chairman
Seat 4- Commissioner Steve Bowen
Seat 5- Commissioner William Burke, Secretary/Treasurer
Seat 6- Commissioner Thomas B. Hartl, not present
Seat 7- Commissioner Bruce Scott, not present
Legal Counsel- John Agnew

STAFF:

Executive Director- Dr. David Hoel
Assistant Director- Aaron Lloyd, not present
Deputy Director, Lee County Hyacinth Control District- Kevin Watts
Chief Financial Officer- Sean O'Neill
Human Resources Director- Jackie Small
Communications Director- Jenifer McBride
Senior Program Analyst- Thais Pineda Alfonso
Network Support Technician - Thais Pineda Alfonso
Executive Administrative Assistant- Sabina Vilarchao

VISITORS:

None

PUBLIC COMMENTS:

The following citizens addressed the Board: None

MINUTES APPROVAL:

Commissioner Ellis requested Board approval for the 02/22/2024 LCMHCD 10273 Board meeting minutes. Commissioner Farrar moved to approve the 02/22/2024 minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The Board approved unanimously, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORT: Department of Health report. Cheryl Adams, Biological Administrator Division of Communicable Diseases provided an update:

https://www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases/_documents/2024-13-arbovirus-surveillance.pdf

CONSENT AGENDA:

10274_Surplus

Commissioner Burke asked “A drone purchased 2 years ago, the Freely System Alta-X, it didn’t depreciate that much. However, I’m wondering was it not right for our applications?” Dr. Hoel responded, “No, the state legislature passed legislation banning the use of drones manufactured in “foreign countries of concern” so we had to discontinue using it.”

Commissioner Ellis requested board approval for the consent agenda item. Commissioner Bowen moved to approve the consent agenda. Commissioner Brantley seconded the motion. The Board unanimously approved, motion passed.

OLD BUSINESS:

None

NEW BUSINESS:

10275_ Chiller upgrade bid - Request Board approval for the purchase of installation services for the new Administration Building Chiller. Per the District's purchasing policy, expenditures over \$150,000 require Board approval. This will authorize payment to Advanced Air Systems for \$193,470 for installation services for the Administration Building Chiller. The chiller unit is currently scheduled to be delivered to the district on 4/29/2024.

Commissioner Bowen asked “Do we have the permits on hand for the chiller replacement?” Sean responded, “ We are working on that. The architect has sent the plans over to get them approved. When they came back there was an issue with one of our concrete slabs. I worked with community development earlier this week and the planner advised it'll be okay.”

Commissioner Bowen asked “That would probably be the structural component for the slab to receive the chiller, but is Advance going to pull a separate trade permit for the HVAC portion of it ?” Sean responded, “I’m not completely sure.”

Commissioner Ellis requested Board approval for the 10275_Chiller upgrade. Commissioner Burke moved to approve 10275. Commissioner Farrar seconded the motion. The Board approved unanimously, motion passed.

10276_ Aviation fuel transport tanker - Request Board approval for the purchase of a new Aviation Fueling Tanker Truck from Westmor Fluid Solutions, LLC. Per the District's purchasing policy, expenditures over \$150,000 must be approved by the board. This will authorize payment to Westmor Fluid Solutions, LLC for a new 2,000-gallon tanker truck to transport aviation fuel to District heliports. The total cost is \$249,900 plus shipping.

Commissioner Ellis requested Board approval for the 10276_Aviation fuel transport tanker purchase. Commissioner Brantley moved to approve 10276. Commissioner Farrar seconded the motion. The Board approved unanimously, motion passed.

10277_ Heliport fuel tanks - Request Board approval for the purchase of six new aviation fuel tanks for all six of the District heliports. Per the District's purchasing policy, expenditures over \$150,000 require Board approval. This will authorize payment to Westmor Fluid Solutions, LLC for the purchase of three 4,000-gallon aviation fuel tanks and three 2,000-gallon aviation fuel tanks for a total of \$233,100.

Commissioner Bowen asked “Regarding the purchase of the fuel tanks, have we reached out to various vendors for an approximate installation fee?” Sean responded, “Not at the present time.”

Commissioner Brantley asked “Would it be possible to get the total cost for the project to present to us before we agree to proceed?” Sean responded, “We can provide that but just not at this present time.”

Commissioner Farrar asked “So we'll be doing a budget amendment to accommodate for these unexpected purchases?” Sean responded, “Correct. Next month, we should have the financial audit completed and brought to the board and I'll bring a budget amendment to correct all of this at that time.”

Commissioner Ellis requested Board approval for 10277_ Helicopter fuel tanks for a total of \$233,100. Commissioner Farrar moved to approve 10277. Commissioner Bowen seconded the motion. The Board approved unanimously, motion passed.

10278_ New fleet metal building - Request Board approval for the purchase of a 80' x 100' metal building to replace Sun Shade 3 that was destroyed by Hurricane Ian. Per the District's purchasing policy, expenditures over \$150,000 require Board approval. This will authorize payment to Allied Steel Buildings of \$189,874.48 for a pre-fabricated steel building kit which includes six rollup doors and two standard doors. The building is rated for 165MPH winds and the engineering plans are 8th Ed. 2023 FBC. The lead time is approximately four to five weeks for delivery. A separate request for proposal will be issued for a general contractor to prepare the concrete slab and assemble the building.

Commissioner Farrar asked “You're buying the building package and you'll come back with additional request for proposal for a general contractor to complete the work? Sean responded, “Correct, we don't have that yet.”

Commissioner Farrar asked “To clarify, this bid doesn't include the actual installation of the building. This is the building package only? You're buying the building package and you'll come back with additional request for proposal for a general contractor to complete the work?” Sean responded, “Correct, building package unassembled.”

Commissioner Bowen asked “The concrete slab is not included, therefore the district will need to request an RFP for it, correct?” Sean responded, “Yes, that's correct.”

Commissioner Bowen asked “The general contractor typically goes out and subcontracts for the concrete. Will we be able to entertain a separate subcontract for the concrete portion? Also, separate subcontract for the steel erection? There are companies that only do one or the other. I'm wondering how the RFP is going to be structured?” Sean responded, “I can run this by our architect because one of the parts of their contract is to assist us with managing this project. We could separate it and get one contractor to do the erection of the building and one to do the concrete.”

Commissioner Farrar asked “You're looking at a development order for the site civil work which is a separate permit?” Sean responded, “Yes, that is correct.”

Commissioner Farrar asked “So, the site civil plans have been submitted and that's under currently under review, correct?” Sean responded, “Yes, that is correct.”

Commissioner Farrar commented “My sense is to have a complete bid package. Ensure it includes the building, foundation, and ancillary utilities all associated into one package. This will allow the board to make a better decision. I think it would be the proper course of action.”

Commissioner Brantley commented “You mentioned that you were told by the architect that the concrete and steel work alone would be close to \$200,000. That sounds very high for an 8,000 square foot pad. So just keep that in mind that from my experience, a pad that size should be no more than a hundred \$100,000.”

Commissioner Ellis requested a motion to table 10278_New fleet metal building. Commissioner Farrar moved to table 10278. Commissioner Burke seconded the motion. The Board approved unanimously, motion passed.

OPERATIONS & FACILITIES REPORT: Executive Director, Dr. Hoel, updated the Board.

Operations report – We received about 2 inches of rain on Friday scattered throughout Lee County. LCMCD had 5 helicopters out conducting inspections on Monday. There were a lot of salt marsh mosquitoes that developed very quickly so we scheduled treatments for Tuesday and Wednesday before the upcoming storm on Thursday.

ULV trucks are ongoing and available if we have some adult mosquitoes.

LCMCD is working with solid waste and the county on an MOU for tire removal and a tire drive to be held at the district.

Facilities report– We have finished all of the EMS improvements for Boca, Woodstock and Bowmans heliports so they can utilize our heliports when necessary for patient transport. We are waiting for the FAA to schedule their fly over for inspection. All improvements were paid for by EMS.

The Bailey building had an air hose leak underground that blew into the building requiring an inspection of insulation and cleanup by Serv Pro. There was no asbestos found but it looks like the corner of the building may have settled a little and we will be asking a company to come in and evaluate it for any repairs or support needed.

We repainted parking lot stripes, parking curbs and the inside of the quad. We also freshened up the mulch, pressure washed around the admin building, and walked the north runway to remove rocks and debris. All of this has been completed for preparation of the Aerial Workshop on April 16-18th.

EXECUTIVE DIRECTOR'S REPORT: Executive Director, Dr. Hoel, updated the Board.

Aircraft update:

- Inspection for helicopter N765 was completed and it is ready to fly.
- The N764 starts its 72-month inspection next week.
- N866 is awaiting an HMU from Saffran.
- N198 inspection is finished, fixes taking place, Imperium system is being fine-tuned for summer use.
- N146 engines- we are reviewing with Prime Turbines on site (AZ) to discuss needed overhaul corrections. Propellers are finished, paint job in stripping stage. Expecting it back in late May/early June.
- C90 needs new landing gear, then ready to go.

Woodstock parking – A memorandum of agreement has been signed by LCMCD and Upper Captiva Fire & Rescue to allow them to park at Woodstock heliport. A hold harmless agreement was signed as well. They will pay intermittently to November, then once a year every November 1st.

Pine Island Center Sale progress – Pine Island Fire Department's board refused acceptance of free land and lake at PI Center citing in the February 28th 2024 minutes of the Matlacha/Pine Island Fire Control District board:

- Lee Co Mosquito Control Property: Chief has been contacted by the Executive Director of Lee County Mosquito Control regarding their land in the industrial park that they plan to sell. They are in the process of separating the main portion of land from the retention lake in the back of the industrial park. They have offered to donate a small piece of land, large enough for a landing zone and some training, however it comes with the lake. According to the executive director, this lake is the runoff for the entire industrial park, which comes with stipulations for maintenance. They have not had to put any money into it in the recent past, but he is not aware if any maintenance needs to be done currently. The Chief reached out to our insurance broker who stated that insurance on a lake would be very difficult and costly. Even if the entire lake were fenced and signed properly, the district could still be liable for someone getting injured in it. The board's consensus was that they appreciated the offer but didn't believe that the risk and potential future cost would be the right move for the district.

Aviation fuel trailer – We ordered a 1,200 gallon aviation fuel trailer from California early last week, it arrived 4 days later. This tank can be hauled to field sites to refuel helicopters without their having to return to heliports, saving time and money, where the situation arises. Also, it can be used to haul fuel to heliports.

19th Arbovirus workshop – Attended by 4 LCMCD personnel, Dr. Hoel moderated a session on SIT, Rachel Morreale and Steven Stenhouse gave SIT presentations and Constance Darrisaw presented on LCMCD’s discovery of a fungus found in Lee County that kills mosquito larvae.

AMCA annual meeting – Attended by 10 LCMCD employees with 8 giving presentations, Dallas, TX.

All hands meeting – This morning’s session presented proper use of the SaferWatch emergency alert app on LCMCD cell phones by Keith Lowe, an overview of our SIT program by Rachel Morreale after it became apparent that some of our employees didn’t know much about our program, and a review of what to do when confronted by hostile persons while doing mosquito control in Lee County.

Out of state LiDAR use – CDC funded AMCA to study the software used by EPA to model pesticide drift. The suspicion is that it does not capture drift of ULV insecticide as applied by drones, helicopters, and in cases, fixed wing aircraft. AMCA paid several consultants to study the phenomena in Lee County, Louisiana, Texas, and California. Two sites, one wooded and one pasture, were chosen in Lee County. We could not meet the requirements for the pasture trial but will complete the woodland trial. We would like Board approval to send our drone team and LiDAR out-of-state to assist these consultants in completion of aerial applications. Our LiDAR is needed to perform reconnaissance of out-of-state properties. Use of our personnel, drone and LiDAR would be funded by the grant.

FISCAL REVIEW:

10279_LCMCD

10280_LCHCD

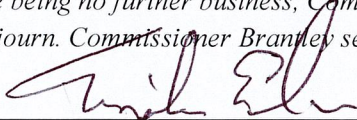
Commissioner Burke presented the LCMCD Treasurer's report for February 2024. Commissioner Bowen moved to approve the Mosquito Control District financials, 10279_LCMCD. Commissioner Farrar seconded the motion. The Board approved unanimously, motion passed.

Commissioner Burke presented the LCHCD Treasurer's report for January 2024. Commissioner Bowen moved to approve the Hyacinth Control District financials, 10280_LCHCD. Commissioner Farrar seconded the motion. The Board approved unanimously, motion passed.

COMMISSIONERS COMMENTS:

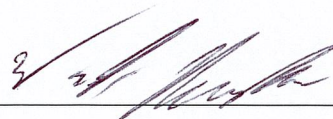
None

There being no further business, Commissioner Ellis requested a motion to adjourn. Commissioner Farrar made a motion to adjourn. Commissioner Brantley seconded the motion. The meeting adjourned at 11:06 a.m.



Commissioner Mike Ellis, Chairman

Term: November 2020 – November 2024



Commissioner William Burke, Secretary/Treasurer

Term: November 2020 – November 2024