

Commissioner Ellis called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 7/25/2024 at 10:00 a.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida 33971.

PRESENT:

Seat 1- Commissioner Ed Brantley, Vice Chairman

Seat 2- Commissioner Brian Farrar

Seat 3- Commissioner Mike Ellis, Chairman

Seat 4- Commissioner Steve Bowen

Seat 5- Commissioner William Burke, Secretary/Treasurer

Seat 6- Commissioner Thomas B. Hart, not present

Seat 7- Commissioner Bruce Scott, not present

Legal Counsel- John Agnew

STAFF:

Executive Director- Dr. David Hoel

Assistant Director- Aaron Lloyd

Deputy Director, Lee County Hyacinth Control District- Kevin Watts

Chief Financial Officer- Sean O'Neill

Human Resources Director- Jackie Small

Communications Director- Jenifer McBride

Community Engagement Coordinator- Jamie Fowler

Rachel Morreale- AST Manager

Wayne Luetlich- Manager Aircraft Maintenance

Senior Program Analyst- Thais Pineda Alfonso

Executive Administrative Assistant- Sabina Vilarchao

VISITORS:

None

PUBLIC COMMENTS:

The following citizens addressed the Board: None

MINUTES APPROVAL:

Commissioner Ellis requested Board approval for the 06/27/2024 LCMHCD 10304 Board meeting minutes.

Commissioner Bowen moved to approve the 06/27/2024 minutes. Commissioner Brantley seconded the motion to approve the minutes as presented. The Board approved unanimously; motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORT:

Department of Health report. Cheryl Adams, Biological Administrator Division of Communicable Diseases provided an update:

CONSENT AGENDA:

10305_Surplus

Commissioner Ellis requested board approval for the consent agenda item. Commissioner Farrar moved to approve the consent agenda. Commissioner Brantley seconded the motion. The Board unanimously approved; motion passed.

OLD BUSINESS:

10255_DC-3 N146 engine overhaul price adjustment – Request Board retro-active approval for additional aircraft repair expenditures for two DC-3 engines for N-146RD totaling \$693,484 to Prime Turbines. Per the District's purchasing policy, expenditures over \$150,000 require Board approval. In the November 16, 2023 meeting, the Board approved payment of \$1,169,880 to Prime Turbines for this repair. After the engines arrived at Prime Turbines and were disassembled it was discovered that additional repair work was needed. The total for the additional repair work is \$693,484 and the total invoiced bill for the repairs is \$1,863,364.

Commissioner Farrar asked “Do we need to do this on the other aircraft soon?” Dr. Hoel responded, “The other DC-3 with the number of hours we put on it each year should be coming up in about 20 years. Then we have the King Air that will last us 3 to 5 years.”

Commissioner Ellis asked “How long will this new rebuild last?” Dr. Hoel responded, “The next rebuild will be in another 5,000 hours, I believe we're averaging what 50 hours a year. So, we're anticipating about a hundred years.”

Commissioner Brantley asked “Can you confirm what the warranty is on this repair?” Wayne responded, “I would have to look into it and get back you.”

Commissioner Brantley commented “Surely we should be covered for this type of money and protected for the foreseeable future.” Dr. Hoel responded, “We should be. It's a rebuild and those turbine blades are new.”

Commissioner Bowen asked “From the commentary it does appear that district personnel did review it with Prime. How was this review conducted?” Wayne responded, “Myself and the mechanic traveled out to the facility, we saw firsthand that the corrosion was very bad. The PT Blades have a life limited part of 10,000 flight hours.”

Commissioner Ellis requested Board approval for the 10255_DC-3 N146RD additional aircraft repair expenditures for two DC-3 engines. Commissioner Brantley moved to approve 10255. Commissioner Farrar seconded the motion. The Board approved unanimously; motion passed.

10300_Audit Committee composition and approval vote – Request the Board approve the Committee members of the Districts Auditor Selection Committee to select an audit firm for the District's FY24 audit. Per Florida Statute Section 218.39, the Districts are required to have an Auditor Selection Committee to select an audit firm to perform the annual financial audits of the Districts. The current audit contract expires with the completion of the FY23 financial audit and there are no more automatic renewals available. The Districts activated the Auditor Selection Committee at the June 2024 meeting and now members of the committee must be confirmed.

Commissioner Ellis requested Board approval for the 10300_Audit Committee. Commissioner Bowen moved to approve 10300. Commissioner Brantley seconded the motion. The Board approved unanimously; motion passed.

NEW BUSINESS:

10306_Executive Director evaluation review – Seek board approval for the Executive Director contract. Renews Executive Director Contract with updates to compensation. The Executive Director contract shall be for one year, commencing on October 1, 2024, and shall end on September 30, 2025 with an automatic extension of one year commencing each October 1st and ending each September 30th.

Commissioner Ellis requested Board approval for the 10306_Executive Director Evaluation review. Commissioner Burke moved to approve 10306. Commissioner Bowen seconded the motion. The Board approved unanimously; motion passed.

10307_ Millage rate 2024-2025 LCMCD – Approve the tentative millage rate of .230 for the Lee County Mosquito Control District for the fiscal year ending September 30, 2025. Approval of the millage rate and Department of Revenue forms DR-420, Certification of Taxable Value, and DR-420MMP, Maximum Millage Levy Calculation-Preliminary Disclosure, complies with Florida Statute 200.065 and sets the maximum millage rate that may be levied for the fiscal year September 30, 2025 budget for LCMCD. The tentative budget will be reviewed by the board at the August workshop.

Commissioner Ellis requested Board approval for the 10307_Tentative Millage rate of .230 FY ending September 30, 2025. Commissioner Farrar moved to approve 10307. Commissioner Bowen seconded the motion. The Board approved unanimously; motion passed.

10308_ Millage rate 2024-2025 LCHCD – Approve the tentative millage rate of .0217 for the Lee County Hyacinth Control District for the fiscal year ending September 30, 2025. Approval of the millage rate and Department of Revenue forms DR-420, Certification of Taxable Value, and DR-420MMP, Maximum Millage Levy Calculation-Preliminary Disclosure, complies with Florida Statute 200.065 and sets the maximum millage rate that may be levied for the fiscal year September 30, 2025 budget for LCHCD. The tentative budget will be reviewed by the board at the August workshop.

Commissioner Ellis requested Board approval for the 10308_Tentative Millage rate of .0217 FY ending September 30, 2025. Commissioner Bowen moved to approve 10308. Commissioner Brantley seconded the motion. The Board approved unanimously; motion passed.

OPERATIONS & FACILITIES REPORT: Assistant Director Aaron Lloyd updated the Board.

Facilities report– For facilities, because of our fixed wing plan that we're trying to develop, the Miller building is going to be put on hold. It's not going to completely stop.

We've got a chiller that's on site now getting ready to be installed, very soon. Currently our focus is to work on the fixed wing aircraft replacement.

Operations report – It's been an average year. We're steady in the larviciding department. Adulticiding has been average, we have some hotspots throughout the county, Corkscrew is one of them. When this happens, we get our aircraft prepped for a flight treatment. Our service requests are average, it's been good season thus far.

SIT update, Rachel Morreale – Presented on the following:

International recognition

- International Atomic Energy Agency
- Participation in workshops

Training others on SIT

- Mauritius
- Greater LA/Orange County MCDs
- Anastasia MCD

Publications

- Published- MRR and adult irradiation
- Submitted- Entomological baseline
- Preparing- Suppression

Commissioner Bowen asked “Thank you for your presentation. Post Ian, have we been able to go back and see if they regained population?” Rachel responded, “Through our sampling over the course of the last year, we were able to see that there were hardly any out in the area after our releases.”

Commissioner Ellis asked “Are you feeding the male mosquitoes anything to make them more robust? Do you have a special feeding protocol for them?” Rachel responded, “We rear our mosquitoes using fish food. As a note before we release them into the field, we provide them with sugar.”

EXECUTIVE DIRECTOR'S REPORT: Executive Director Dr. Hoel updated the Board.

Strategic plan Goals and timelines – The strategic plan that follows addresses District planning shortcomings and enables LCMCD to identify important objectives annually to achieve the goals of the strategic plan and assigns each goal a timeline, progress log, and cost.

Commissioner Brantley commented “Let’s not compromise anywhere regarding the fixed-wing aircraft options. I would ask that you look at this from a day one perspective if we didn’t have a Hangar. What platform is the best tool for the job? That’d be what I would be interested in knowing about from the perspective of the pilots and staff.”

Commissioner Burke asked “Referring to the other King Air that had an incident of the runway few months ago, do we have an update?” Wayne responded, “We have received monies from the insurance company and sent all records to the insurance adjuster. Secondly, we are awaiting for them to pick up the aircraft and advise where they’re going to send it to. Once we have the location, our Chief Pilot will contact NTSB, and they will go to that site and investigate further.”

Commissioner Burke commented “Please provide me an update once you receive the final report from NTSB.”

Commissioner Burke commented “I feel educating our State, Local, and Federal elected officials is important as anything else. If they don’t understand us on what we’re doing and come to us, then we’re asking for problems as we have in the past. Therefore, I think that needs to be a goal for LCMCD to touch base with so many of them each year, and possibly setup an education program.” Jenifer responded, “Yes, we did add that to our strategic plan and apologize for it not being on there, and I think it’s a great goal.”

Commissioner Burke asked “You mentioned in-service training for K through 2 teachers. Do we anticipate expanding that in service to later elementary or middle school?” Jenifer responded, “So right now our school program is heavy in our 5th grade, 7th grade, and 11th grade biology. Therefore, the need at the school district is K through 2, based on need with our partners. Additionally, we're implementing a program that doesn't necessarily have to be us standing in front of them. It's more of a digital platform.”

Aircraft update:

- N484MC (C90) Needs right main land gear to be inspected and repaired. Should be back up the first of next week
- N868MC (H125) down for 150hr inspection. Should be ready Friday
- N763MC (King Air 200) imperium tank installed for droplet check set on Friday morning
- N146RD engine build up is near completion, first engine should be hung today, second engine will be hung next week. Also finishing up all the airframe final installation items

DOH/FDACS chemical grant update – Final funds (\$586,001), due in early July, not in yet.

FISCAL REVIEW:

10309_LCMCD

10310_LCHCD

Commissioner Burke presented the LCMCD Treasurer's report for June 2024. Commissioner Burke moved to approve the Mosquito Control District financials, 10309_LCMCD. Commissioner Farrar seconded the motion. The Board approved unanimously; motion passed.

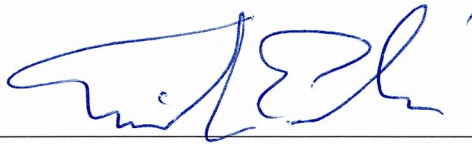
Commissioner Burke presented the LCHCD Treasurer's report for June 2024. Commissioner Burke moved to approve the Hyacinth Control District financials, 10310_LCHCD. Commissioner Brantley seconded the motion. The Board approved unanimously; motion passed.

COMMISSIONERS COMMENTS:

Commissioner Bowen commented “Well presented, I am extremely impressed with the strategic plan, and I do think it needs to come before the Board next month for approval.”

Commissioner Farrar commented “It is a great strategic plan, and I love the SIT program.”

There being no further business, Commissioner Ellis requested a motion to adjourn. Commissioner Brantley made a motion to adjourn. Commissioner Bowen seconded the motion. The meeting adjourned at 11:40 a.m.



Commissioner Mike Ellis, Chairman

Term: November 2020 – November 2024



Commissioner William Burke, Secretary/Treasurer

Term: November 2020 – November 2024